

**Oakenhall Medical Practice
Patient Participation Group Meeting
Tuesday 12 July 2016
6-8pm**

Attendance

Lisa Ellison	Practice Manager/Note Taker
Mrs C Lear	PPG Member
Mrs A Murray	PPG Member
Mr I Murray	PPG Member
Mr R Partridge	PPG member
Mr D Phillips	PPG Member
Mr D Purbrick	PPG Member
Mrs A Scudder	PPG Member/Chair
Mrs L Tomlinson	PPG Member
Mrs W Wells	PPG Member

		Actions
1.	<p>Welcome & Introductions</p> <p>Mrs Scudder welcomed everyone to the meeting</p>	
2.	<p>Apologies for Absence</p> <p>Apologies were received from Mr Wilmott, Mr Phillips, Mrs Kyriacou, Mr Abbott, Mrs Evans, Mrs Newton and Mrs Hurt.</p>	
3.	<p>Minutes of Last Meeting and Matters Arising</p> <p>The minutes of the meeting held on 19 April 2016 had been circulated and were approved for posting to the Practice Website.</p> <p>Matters Arising:</p> <p>There were no matters arising at this meeting to discuss.</p>	
4.	<p>Election of Chair Person</p> <ul style="list-style-type: none"> • The group re-elected Mrs A Scudder as chair. • Mr and Mrs Murray have agreed to assist as Deputy Chair when required. • Mr D Purbrick attends the People Council 	
5.	<p>People's Council Meeting Feedback (Mr)</p> <p>Mr Purbrick feedback to the Group is as follows:</p> <ul style="list-style-type: none"> • It was reported that a Medical Practice within the Nottingham North and East Clinical Commission Group (NNE CCG) was 	

	<p>temporarily closed during a CQC inspection on 13th of June 2016.</p> <ul style="list-style-type: none"> • Information was provided on the National Diabetes programme • The Holgate Comprehensive School Summer Fair will be held on 16 July 2016 • The NNE CCG annual public meeting is to be held on the 7th of September 2015 – venue and times to be confirmed. • People Charter was discussed – there is very little change. • There are three new members of the Clinical Cabinet – Dr I Campbell, Dr E Maddox and Dr C Kennedy • The Peoples Council venue has been moved to the Methodist Church in Arnold – unfortunately there is no car park attached. • Next meeting 26.7.2016. • There were some discussion and concern that the Clinical council elect the chair of the Peoples Council and election does not take place by the attending PPG representatives • There was also discussion that recent meetings had not focussed on the member PPG's. 	
6	<p>Development of Self-Help Leaflet.</p> <p>Lisa Ellison reported that this was still under development.</p>	
7	<p>CQC Inspection Feedback – 16 June 2016 (All)</p> <p>Lisa Ellison advised that the practice has not received the results of the inspection.</p> <p>Nine members attended the Inspection Day to meet with the Patient Experience representative. One comment made to the representative, was that a GP attending the meetings would be beneficial. Mr Purbrick identified that this was discussed in the recent People's Council that some practice also did not have regular attendance by the Practice GP.</p> <p>The group discussed the suggestion of meetings held in the afternoon, in order for the GP to be able to attend. Further discussion point was that evening meetings provided opportunity for patients who work or are carers in the daytime to attend in the evenings.</p> <p>It was agreed that the group will alternate between afternoon and evening meetings. Lisa Ellison agreed to invite a GP to the next afternoon meeting.</p>	LE to arrange

7.	<p>News from the Practice (Lisa Ellison)</p> <p>The Friends and Family Test Results for were made available and discussed. Majority of patient feedback received that patients were Extremely Likely and Likely to recommend Oakenhall Medical Practice to friends and family.</p> <p>“How likely are you to recommend our GP practice to friends and family if they needed similar care or treatment?”</p> <table border="1" data-bbox="284 595 895 900"> <thead> <tr> <th></th> <th>August 16</th> </tr> </thead> <tbody> <tr> <td>Extremely likely</td> <td>4</td> </tr> <tr> <td>Likely</td> <td>4</td> </tr> <tr> <td>Neither likely or unlikely</td> <td>0</td> </tr> <tr> <td>Unlikely</td> <td>0</td> </tr> <tr> <td>Extremely unlikely</td> <td>0</td> </tr> <tr> <td>Don't know</td> <td>0</td> </tr> <tr> <td>Total</td> <td>8</td> </tr> </tbody> </table> <p>Lisa Ellison discussed that the practice was at present arranging the Autumn Flu Clinics, but was concerned that car parking would be a problem due to the on-going road developments nearby. The group wondered if Healthwatch who are situated on at Byron Business Centre, would be able to assist with limited car parking. Lisa Ellison agreed to approach Healthwatch with this request.</p> <p>Lisa Ellison asked for a proposal by the practice to be discussed by the group – the practice provides a 48 hour repeat prescription system and this is managed well. Unfortunately, the number of patients requesting items that are not repeat prescriptions has grown greatly – the GP Partners would to propose that on exceptionally busy days, the option for these prescriptions to be provided with 72 hours. Lisa Ellison assured the group, that wherever possible, the staff would verify with the patient that the prescription was not needed urgently, but would expect pharmacists who are providing a prescription requesting service, to also ensure, this was not the case.</p> <p>The group following discussion were happy to agree with this proposal. The group identified that it would be helpful if medications were synchronised, so that prescription requesting dates fell at the same time. Lisa Ellison advised that she would make this point to the GP Partners.</p>		August 16	Extremely likely	4	Likely	4	Neither likely or unlikely	0	Unlikely	0	Extremely unlikely	0	Don't know	0	Total	8	<p>LE to arrange</p> <p>LE to arrange.</p>
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8.	<p>Any Other Business</p> <p>Parking Proposal in Hucknall</p> <p>Mrs Scudder discussed that she had attended the exhibition last year at John Godber Centre held by the Project Managers for the new inner</p>																	

	<p>relief Road, as consequence of this; she has received further correspondence from the Project detailing car parking proposals, which is important for parking consideration on Bolsover Street for the GP's, residents and patients. Bolsover Street will lose 5 public parking spaces on Bolsover Street at the new turning head, but Portland Road parking would be extended from 30 minutes to 2 hour parking. Following discussions, it was agreed that Mrs Scudder would write with the following points and questions:</p> <ul style="list-style-type: none"> • From the residents perspective they appear to be losing some care parking spaces on Bolsover Street • Could it be established whether there would be any facility for car parking at the sixth form college on Portland Road • Could it be established who owned the waste land by Cormans, and whether there would be any facility for car parking there. • Whether there could be drop off/collection bay for 20 minutes on Portland Road. <p>There were no other items to discuss.</p>	
9.	<p>Date and Time of Next Meeting</p> <p>Tuesday 20th of September 2016 at 6-8pm.</p>	